



## **Namesake Grant Program**

### **Background**

The Namesake Grant Program was developed in 2016 to interconnect communities within Canada and is administered by the Canadian Foundation for Women's Health (CFWH). These grants allow for local businesses and interested persons to offer support to meaningful research topics within Women's Health.

### **Shoppers Drug Mart Grant Guidelines**

CFWH wishes to thank **Shoppers Drug Mart** for their commitment to women's health.

Thanks to Shoppers Drug Mart, the CFWH is proud to award a grant up to the amount of \$3,000 to those committed to finding solutions to the reproductive health issues that face women in Canada. Open to any area within the field of obstetrics and gynaecology, this grant aims to help make further advancements in women's health treatment, research, and education.

### **Eligibility**

- Applicants must be a Canadian citizen, affiliated with a health care institution or organization, or be a student in training, and must demonstrate a commitment to the advancement of women's health;
- Proposals submitted must not be part of a larger project with funding from other sources and should have a time frame of two years or less;
- Funding may also be provided for: a) individual formal learning at a college or university; b) to support an internship or work experience in a health care organization; or c) for the development and delivery of a presentation on new or emerging evidence-supported research to an influential audience;
- Funding is awarded based on the highest score received on a proposal;
- Only projects directly related to the areas of Obstetrics and Gynaecology are considered for funding;
- The review process is the responsibility of the CFWH;
- Reviewers' comments and/or score are not made available to the applicants;
- Candidates must be a member of SOGC or willing to become one.

## **Review Process**

The review process is the responsibility of the CFWH's Grant Review Committee.

Each application is thoroughly reviewed and checked for consistency and adherence to the guidelines. Funding is awarded based on the merit of the Activity/Project. Reviewers' comments and/or scores are not made available to applicants.

Scoring of the Activity/Project is based on several criteria including:

1. Potential impact
2. Credible base of knowledge or effectiveness of work plan (as appropriate)
3. Demonstrated ability to present information or appropriateness of methodology (as appropriate)
4. Demonstration of how career or practice would be enhanced
5. Support of the Grant's aims and objectives

## **Application Deadline**

The deadline for submissions is April 15, 2019. Submissions received after this date will be ineligible and not reviewed. The applicant is solely responsible for ensuring that all criteria have been met.

## **Cautions**

Any applicant submission that does not contain all of the required information, including the budget, will be disqualified. Applicants are notified if their submission is lacking information and has been disqualified.

Applicants are responsible for ensuring that their submission has been received. CFWH will acknowledge receipt of the proposal within 5 business days of receipt. If an acknowledgement is not received, the applicant is responsible for communicating with CFWH to correct the deficiency.

Failure to satisfactorily complete a funded Activity/Project without valid reason will render the grantee ineligible to receive future funding from the CFWH and result in forfeiture of any part of the grant that may have been withheld.

## **Awarding of the Grant**

The 2019 Shoppers Drug Mart Grant recipient(s) will be contacted directly by the CFWH. The recipient(s) will be announced in June 2019, during the SOGC's Annual Clinical and Scientific Conference in Halifax, Nova Scotia.

## **Grantee Reporting**

Grantees are responsible for managing the day-to-day operations of their grant and will be asked to provide a one-page progress report to the CFWH during the course of the project. CFWH has received the final report. Funding not used within 24 months must be returned to the CFWH.

In the event that the Grant is used to support a workshop or other public activity, the contribution of **Shoppers Drug Mart** and the CFWH must be acknowledged.

Upon completion of the Activity/Project, the final report should include:

- a. a statement as to the impact/effect/significance of the Activity/Project on the grantee and other participants and on what was learned;
- b. an itemized final actual budget;
- c. appropriate acknowledgement of the support from Shoppers Drug Mart and the CFWH;
- d. copies of any articles/papers that have been published relating to or elaborating on the Activity/Project
- e. confirmation that the final report is the property of the CFWH and it may publish the report in part or in full; and
- f. a thank you letter to Shoppers Drug Mart

In some cases, CFWH may request additional follow up to track further progress after the completion of the original proposal. Grantees are encouraged to periodically inform CFWH of how the Grant may have contributed to their own objectives related to improving women's health.

Grant Committee: The recipient will be chosen by a committee of 2 members of the CFWH board as well as one external reviewer. The donor will be notified of the details once a successful candidate is chosen.