



## ***The Duchesnay International Elective Fellowships for Obstetrics and Gynaecology Resident***

### **Grant Guidelines**

#### **General Information**

The Canadian Foundation for Women's Health attributes two Duchesnay fellowships every year to resident students in obstetrics and gynaecology who desire to complete an elective in a health care center of a developing country. The fellowships cover four to eight weeks and the amount varies from \$2,500CAD to \$4,500CAD according to the length of the elective. A \$700CAD lump-sum will be allocated to the local supervisor of the elective.

#### **Criteria and Required Documentation for Submission**

To be eligible for the fellowship, you must send the following documents:

- Duchesnay Fellowship Application form
- A two-page letter (maximum) describing the field experience objectives and the links with your career projects;
- A proof of registration;
- A written authorization from a Canadian supervisor;
- Information on the host health care center along with a letter from the local supervisor of the elective; and
- a curriculum vitae.

The SOGC holds projects in several countries, including Burkina Faso, Mali, Senegal, Uganda, Guatemala, Guyana, Haiti, Bolivia and Ukraine. The choice of an elective in one of the aforementioned countries would enable the SOGC to offer support to the candidate in the planning of his/her elective.

#### **Eligibility**

- Candidates must be a Canadian citizen and a health-care professional working in women's health in a Canadian health care institution
- Candidates must demonstrate leadership activities, public service or community involvement in a developing country.

#### **Application Deadline**

The deadline for submissions is February 15<sup>th</sup>. Submissions received past this date will be ineligible and will not be reviewed. It is the sole responsibility of the applicant to ensure that all criteria have been met.

Please note: Applicants are responsible for ensuring that their proposal has been received – if they have not received acknowledgement, it is their responsibility to advise CFWH (an e-mail confirmation from the Foundation acknowledging receipt of the proposal is sent within 48 business day hours of its receipt).

#### **Selection Process**

The Selection Committee will be composed of a CFWH delegate, an SOGC International Women's Health Program (IWHP) delegate, the chair of the SOGC International Women's Health Committee, an APOG delegate and the Executive Director of the CFWH as a non-voting member. The CFWH will have a pre-selection which will only confirm that the files received are complete and that the submitted applications comply with the prerequisites.

The selection guidelines are the following:

- An interest in the elective initiative;
- The adequacy between the candidate's profile, the elective project and the field needs;
- The future application of the experience that will be acquired in the field.

The recipients will be contacted by the CFWH. A sum equivalent to 80% of the value of the fellowship will be sent to them in the month following their acceptance by the Selection Committee. The funds must be used within 12 months, otherwise they must be returned to the CFWH. The local supervisor of the elective will receive the planned lump-sum (\$700CAD) at the end of the elective. Within a month of their arrival following the elective, the recipients must present their plane tickets (including their boarding pass) to the CFWH, an elective report and a fellow assessment done in the field by the local supervisor. The recipient must also present at the International Symposium of the SOGC's Annual Clinical and Scientific Conference the following year of the elective.

### **Responsibilities of Selected Candidates and Grantee Reporting**

- Purchase of a plane ticket;
- Passport and visas, if requested;
- Health insurance;
- Vaccines;
- Accommodation on site;
- Confirmation of the arrival and departure dates to the local supervisor;
- All candidates are encouraged to submit to the donor and the Foundation; a letter and a Final Report that consists of photos, videos or a blog that describes the experience in a creative way.
- Presentation (oral, video or poster) at the International Women's Health Symposium of the SOGC (costs of travel may be covered by the CFWH) the year following the Fellowship.

### ***Tell us your story...***

*Share the experience you have encountered on your journey with your colleagues and friends that are passionate about the women's health community. Your final report should demonstrate not only what you contributed during your fellowship but what you learned from it as well. We encourage our participants to submit their final report in a creative and interactive format such as a video, a blog, a vlog or any other format that can easily be shared via Social Media channels. Final reports should always include mention of Duchesnay and CFWH financial support. Selected candidates will be asked for their permission to publish their report on the CFWH and Duchesnay websites.*

### **Awarding and Presenting of Fellowship**

The winner will be contacted directly by the Chair of the Canadian Foundation for Women's Health.

The following year of the award, the recipients will be asked to present their final report and share their experience of the Fellowship during the International Women's Health Symposium at the Annual Clinical and Scientific Conference of the Society of Obstetricians and Gynaecologists of Canada.